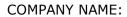




Information on the new employee	Employee number:				
Dieser Personalfragebogen dient zur Vorerfassung von Personaldaten für das DATEV- Lohnabrechnungsprogramm. Zur Wahrung der Aufbewahrungsfrist wird der ausgefüllte Personalfragebogen von dem Arbeitgeber / der lohnabrechnenden Stelle gespeichert.					
Personal data					
Surname	Given name				
Maiden name as applicable	Date of birth				
Street and house number (incl. additional information)	Post code, city				
Insurance number (as per social security card)	Gender				
Place of birth	Country of birth				
Nationality	Employee number, pension fund - construction				
Severely disabled Yes No					
Bank account number (IBAN)	Sort code/bank ID (BIC)				
Employment					
Date employment contract begins First day	Place of employment				
Description of profession	Job performed				
Main employment / full time occupation	Probation: Yes No				
Secondary employment	Duration of probation:				
Do you have a second place of employment?	Yes No				
Is this a so-called minor (geringfügig) employment?					

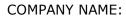
Version dated: 10/2024





Information on the new	employee	Employee num	ber:		
Haupt-/Volksschulabschluss secondary education) School leaving certificate or	No school leaving certificate Haupt-/Volksschulabschluss (completion of secondary education) School leaving certificate or equivalent Abitur/Fachabitur (equivalent of A levels in		ghest level of professional training o vocational training ficially recognised vocational training aster craftsman/technican/equivalent degree chelor's degree ploma/graduate degree/master's gree/state examination certificate D		
Start of training / apprenticeship: Weekly work time: Full time Part Time Cost Center:	·	: Distribution of weekly '): Thu Fr Sa Su	Employed in construction since: Holiday entitlement (calender year): Person group key:		
Form of contract:	1 - Unlimited Full-Time 2 - Unlimited Part-Time		☐ 1 - Limited Full-Time ☐ 2 - Limited Part-Time		
Limitation The work contract is limited / Functionally limited / Unlimited Written conclusion of the limited contract		Limitation of employment contract until: Date of employment contract conclusion:			
Limited employment is intended for at least 2 months, with the prospect of continued employment					
Taxes - Information as per income tax card Tax identification number:		Tax class/factor:			
Tax deduction for children (Kinderfreibeträge):		Religious denomination			

Version dated: 10/2024





Information on the new employee		Employee number:						
Social insurance								
National health insurance (if you are insured with a private health insurance: last national health insurance):								
KV - national health insurance		RV - pension insurance						
AV - unemploym	nent insurance		PV - long-term care insurance					
Accident insurance risk tariff		DEUEV-status						
Children for whom parenthood can be proven:								
Surname		Given name		Date of birth (DD.MM.YYYY)				
Surname		Given name		Date of birth (DD.MM.YYYY)				
Surname		Given name		Date of birth (DD.MM.YYYY)				
Surname		Given name	Given name		Date of birth (DD.MM.YYYY)			
Surname		Given name	Biven name		Date of birth (DD.MM.YYYY)			
Compensation								
Description	Amount	Valid for	Hourly wage	Vā	alid from			
Description	Amount	Valid for	Hourly wage	Vā	alid from			

Version dated: 10/2024

Description

Amount

Valid for

Hourly wage

Valid from





nformation on the new employee		Employee number:				
Capital-formi	ng benefits (V	WL)				
Recipient		Amount		Employer share (monthly amount)		
			Since		Contract number	
Bank account number (IBAN)		Sort code/bank ID (BIC)				
	of taxable preverse time periods of				urrent calendar come tax card)	
Time period from	Time period to	Type of employment		Number	Number of employment days	
	above information				oyer without delay of ype, duration and	
Date Em	nployee signature		Date	Employer	signature	
	minor signature o	of legal				

Version dated: 10/2024